

EXAMPLES OF PROFILES

A versatile, reliable individual with a mature attitude and excellent communication skills at all levels and ages. Being a highly motivated team player who can work equally well on own initiative when required. Experience of working within a variety of practical and educational roles. am always amenable to further professional development as required by the role. Always punctual with a positive attitude and a methodical and accurate approach to detail in all tasks undertaken. Full experience of Health and Safety procedures.

An experienced Sales Representative with over 15 years selling to the independent retail trade, and 3 years spent developing existing business and attracting new sales, including being responsible for having developed and promoted sales by consistently hitting and exceeding targets over 6 different areas. Having excellent communication skills and an ability to work well within a team environment has also developed effective supervisory skills during my career. Well organised with excellent time management skills, now currently seeking a new challenging role where my experience and skills can be used and developed further.

An energetic, enthusiastic, and creative professional with excellent communication skills having previous experience in teaching and training in the performing arts. More recent experience in Business management practices and knowledge of insolvency procedures through running my own business. A highly motivated and versatile person who enjoys working within a team environment. Currently seeking a rewarding role in which my skills and experience can be put to good use but am equally open to further professional development.

An outgoing and positive thinking individual with excellent communication skills at all levels. Able to foresee strategies for developing and progressing a business forward. Having an inquisitive mind and being adaptable as to the needs of a role that can use my skills to the best advantage within any work situation enjoying learning about new products in order to increase unit sales and address client needs. I am always amenable to further professional development and training. Now seeking a new role in which my expertise and knowledge can be put to good use.

I am a hardworking member of staff, who is always punctual, responsible, and reliable. I have a creative approach and can use my initiative when problem solving effectively and have excellent communication skills with colleagues, customers, and management. I have the attitude and enthusiasm required to motivate other team members and am willing to undertake any additional training that may be required to be successful.

Author Maggie Noonan
Career Advisor at West Suffolk College

A well organised, responsible, hardworking individual with experience of working within the Social Care sector and in office-based procedures. Always calm in a crisis, with the ability to build good working relationships with others and in identifying client needs. Proven supervisory skills, having the attitude and enthusiasm to motivate myself as well as others through effective communication skills with colleagues, customers, and management. Highly organised, computer literate with excellent numeracy and literacy skills and good problem-solving ability.

A hardworking, practical person who is technically minded and able to adapt to new technologies with ease. Communicates well with others and being in a team environment but is equally happy working independently and enjoys being busy in the workplace. Well organised with an eye for detail, being willing to take on a challenge to increase my skills and knowledge and always open to further training as to the needs of the job. Currently seeking a paid position to begin a working career.

An enthusiastic and excellent team motivator and worker with relevant social and supervisory/leadership skills who can easily take the initiative where necessary. Dedicated, trustworthy and reliable, always open to a challenge to see work completed to a high standard. A good communicator at all levels with proven administrative and organisational skills. Amenable to further professional development and training.

An experienced Sales Manager with a proven track record gained over 20 years in sales and retail, regularly achieving and exceeding targets. An excellent motivator of staff and people at all levels, always being positive with good communication and customer service skills. Experienced in staff appraising, recruitment, training and maintaining budgets having been responsible for restructuring the company to its current format. Now seeking a new role within management where I can use my experience in a different setting.

A versatile, proactive, and practical person used to working outdoors in any weather, who enjoys being busy in the workplace. Competent in the use of a wide range of tools and equipment. Honest and trustworthy with a positive attitude being respectful and responsible at all times. Enjoys working as part of a team and is always happy to assist others to complete tasks and achieve results.

An approachable and friendly person who is well organised with practical tasks. Works equally well using own initiative or as part of a team. Likes to see a job well done with careful attention to detail and able to work within time constraints. Fit and healthy having been used to working outdoors in any weather. Able to turn a hand to most practical tasks being flexible as to the needs of the job.
Full clean driving licence and able to travel locally.

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